

## STREET CHILDREN INTERNATIONAL, INC.

## BI-LAWS

ARTICLE I  
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- A. Name - The name of the organization is "Street Children International.
- B. In all official transactions the name as in Section A shall be used.
- C. Present address of the Association is C/O Dr. Tapan Sarkar, 12 Lodge Road, Great Neck, New York 11201.

ARTICLE II  
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AIM: Same as in certificate of incorporation.  
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ARTICLE III  
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OBJECTIVES: Same as in certificate of incorporation.  
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ARTICLE IV  
-----MEMBERSHIP  
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- A. The membership of the association is open to all persons above the age of 18 years irrespective of sex, nationality, religion or political beliefs.
- B. The annual membership subscription shall be \$10.00 each person or any suitable amount to be determined by the executive committee from time to time and the payment entities both spouses to become members and each one will have the right of one vote.
- C. Activities of members - Clause I - All the members of the association are priviledged.
  - A. To involve in the publicity for the work and help improve the resources of the association.
  - B. To suggest and cooperate in the implementation of various programs of the association.
  - C. To partake in the general body meetings and participate in the discussions.
  - D. To make their special talents available to benefit the association.

- E. To organize, initiate and promote friendly social meets among members and non members to spread the message of goodwill that the association stands for.
- F. To utilize the available medical and any other professional services volunteered by the members.

#### ARTICLE V

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The executive committee shall consist of the following office bearers:

- 1. President.
- 2. Vice President.
- 3. Secretary.
- 4. Treasurer.

In addition to the four office bearers, three more committee members will be opted from the elected board members to keep the numbers to seven.

#### ARTICLE VI

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##### Term of Office

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- A. The Executive Committee shall be in office for a term of two years.
- B. Any person can hold the same office as President, Vice President, Secretary, or Treasurer for only two consecutive terms. This, however, does not preclude anyone from seeking a different office.

#### ARTICLE VII

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Duties of the Executive Committee. The Executive Committee shall, as a whole, be responsible for all the decisions, financial commitments, planning and progress during their term in office.

The President shall:

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- A. Be the chairperson in all the Executive Committee and general body meetings.
- B. Maintain order and decorum in all procedures.
- C. Coordinate the work of the Secretary and Treasurer.
- D. Exercise an additional vote of president's privilege if there is an equality in number of votes for and against a motion.

The Vice President Shall:

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Function as the President in the event of the President's absence.

The Secretary shall:

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- A. Maintain all official files and correspondence.
- B. Maintain up-to-date reports on the activities of the Association and present it to the Executive Committee and the general body when required.
- C. Set up plans and targets for actions.

The Joint Secretary shall:

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- A. Function as the secretary in the event of the Secretary's absence.
- B. Work in close cooperation with the Secretary.
- C. Arrange for the Executive Committee meetings and general body meetings in consultation with the President, Vice President and Secretary and prepare the agenda for meetings.
- D. Maintain the minutes book of events.
- E. To send letters, notification and announcements about meetings, etc., to all concerned.

The Treasurer shall:

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- A. Be responsible for all accounts and maintenance of account books, cash registers, ledgers and receipt books.
- B. Prepare the statement of accounts and report to the Executive Committee and the general body when required.
- C. collect membership dues and send letters of reminders for subscriptions, donations, etc.
- D. Deposit the financial receipts in the bank authorized by the committee.
- E. Operate the bank account in conjunction with either Secretary or the President.
- F. Arrange for proper auditing of the accounts in consultation with the Executive Committee.

ARTICLE VIII

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Finance

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- A. The membership subscriptions shall be maintained as a separate account and this amount shall be utilized towards the day-to-day activities for running the Association.
- B. The amounts collected as donations shall be maintained separately and will be spent in the direct field work for the children.

### Financial Authorities and Limitations

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1. The bank account shall be operated by the Treasurer in conjunction with the President or the Secretary.
2. The Secretary, Treasurer, the President and Vice President may incur an expenditure on any given item of a sum not exceeding \$50.00 without prior approval of the Executive Committee.
3. The Executive Committee is empowered to incur an expenditure not exceeding \$500.00 on any particular item.
4. Any expenditure up to \$1000.00 can be done by the Executive Committee and should be properly ratified by the general body at the next meeting.
5. An expenditure above the sum of \$1000.00 should have the prior approval of the general body. The approval can be obtained in a general body meeting or by written acceptance of a majority of members who will be completely apprised of the need for the expenditure.
- C. All applications for financial aid shall be considered once a year and automatic renewal shall not be guaranteed.

### ARTICLE IX

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#### Meetings and Quorum

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- A. The Executive Committee shall meet at least three times a year or more frequently as the situation warrants. All the Executive Committee members shall be informed of such meetings with sufficient notice. At these meetings the previously determined agenda will be strictly adhered to. Other topics will be discussed only if a majority of the members express the desire and the President approves.
- B. At least one general body meeting should be conducted in a one-year period. At this time the Committee will place before the body the activities of the previous years and also a statement of accounts.
- C. Extraordinary general body meetings will be held if at least 43 members express a written desire for the same.
- D. The Executive Committee shall inform all the members of the general body of such meetings sufficiently in advance. An agenda has to be prepared and circulated.
- E. At least one half of the Executive Committee members should be present to obtain the required quorum for an executive meeting.

- F. At least on tenth or ten (whichever is higher) the number of registered members should be present to obtain the required quorum for a general body meeting.

ARTICLE X  
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Procedure for Election of the Executive Committee  
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Election shall be conducted for every two years to elect the Executive Committee for the next term by vote. The President, in consultation with the Executive Committee, shall appoint a return officer to supervise the proceedings and announce the results. A general body meeting will be conducted for purposes of conducting the elections. Elections must be made a month before the end of the fiscal year.

ARTICLE XI  
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Miscellaneous  
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If more than 2/3 of the registered members express a written request to discontinue the Association, an extraordinary general body meeting shall be conducted for this purpose and on majority vote a decision will be taken. In the event of dissolving the Association, the assets and liabilities of the Association shall be transferred to one or more non profit associations to be decided by the general body.

ARTICLE XII  
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Amendments to the Constitution  
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A member is required to be given 14 days clear notice in writing of any amendments to the constitution to be proposed in the general body.

ARTICLE XIII  
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Fiscal year  
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The fiscal year or the accounting period of the Association will begin on January 1 and end on December 31

DATE: OCTOBER 20, 1988

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PRESIDENT

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SECRETARY